

School Board
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 Lisa S. Yost

Principal
 Colleen V. Faucett

September 21, 2016

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813) 276-5682.

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely,

Colleen V. Faucett

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Shauna Ferry	Math Gifted Math	August 10, 2016	Elementary K-6 ESOL ESE K-12 Math 5-9	Gifted Endorsement	Yes
Keyada George	English	August 10, 2016	English 6-12	ESOL Endorsement	Yes
Allison Layfield	US History Business	August 10, 2016	Social Science	Business	No
Jennifer McCambridge	VE English Social Studies Science	August 10, 2016	English 5-9 Social Science 5-9 Elementary K-6 General Science 5-9 ESE K-12	ESOL Endorsement	Yes
Kristi McCormick	Civics	August 10, 2016	Elementary K-6	Social Science	No
Michael Vokoun	English	August 10, 2016	English 6-12 Gifted Endorsement	ESOL Endorsement	Yes
Jacqueline Wheeler	Intensive Reading Physical Education	August 10, 2016	Physical Ed K-12 Health K-12	ESOL Endorsement Rdg Endorsement	No
Melissa Wilson	VE English	August 10, 2016	Social Science 6-12 ESE K-12	English Rdg Endorsement ESOL	No

Woodrow Wilson Middle School
 1005 Swann Avenue ♦ Tampa, FL 33606 ♦ Phone 813.276.5682 ♦ Fax 813.233.2540
<http://wilsonms.mysdhc.org>

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Estimados padres/encargados:

Todos los maestros en Florida son supervisados para asegurar que cumplan con los requisitos de certificación y capacitación, según lo establece la ley. De acuerdo al Estatuto de Florida 1012.42, cuando un maestro se le asigna una posición docente fuera de su área en la cual se ha certificado, los padres de todos los estudiantes en esa clase serán notificados por escrito. De acuerdo a la ley Que Ningún niño Quede Atrás (NCLB, por sus siglas en inglés,) nosotros también estamos obligados a comunicar a los padres cuando sus hijos son instruidos durante cuatro semanas consecutivas por un maestro que no está altamente calificado para enseñar esa clase.

Las Escuelas Públicas del condado de Hillsborough están comprometidas a proporcionar una enseñanza de calidad para todos los estudiantes, y lo hace empleando a las personas más capacitadas para enseñar y apoyar a cada estudiante en el salón de clase. El distrito está ayudando a nuestros maestros con el desarrollo de un Plan Individual de Desarrollo Profesional para completar los requisitos necesarios para que sean certificados en esa área /o estén altamente calificados.

Todos nuestros maestros están certificados para enseñar, aunque algunos de ellos están actualmente enseñando fuera de su área de certificación (HQ), y están obteniendo certificaciones en otras áreas. Usted tiene derecho de saber las credenciales de los maestros o auxiliares docentes que están enseñando a su hijo(a). La ley federal le permite solicitar información sobre los maestros de sus hijo (a) y al mismo tiempo, nos obliga a proporcionársela en un tiempo adecuado, si usted lo solicita. Si desea más información, por favor comuníquese con la escuela al 813-276-5682.

La gráfica a continuación muestra los maestros que están actualmente enseñando fuera de su área de certificación y/o no están altamente calificados (HQ).

Colleen V. Faucett

Maestro	Clases impartidas /Asignación (es)	Fecha de inicio de la asignación	Certificación (es) obtenidas	Clases/ área Fuera de Certificación	Altamente Calificado (a) en área/clases
Shauna Ferry	Math Gifted Math	August 10, 2016	Elementary K-6 ESOL ESE K-12 Math 5-9	Gifted Endorsement	Yes
Keyada George	English	August 10, 2016	English 6-12	ESOL Endorsement	Yes
Allison Layfield	US History Business	August 10, 2016	Social Science	Business	No
Jennifer McCambridge	VE English Social Studies Science	August 10, 2016	English 5-9 Social Science 5-9 Elementary K-6 General Science 5-9 ESE K-12	ESOL Endorsement	Yes
Kristi McCormick	Civics	August 10, 2016	Elementary K-6	Social Science	No
Michael Vokoun	English	August 10, 2016	English 6-12 Gifted Endorsement	ESOL Endorsement	Yes
Jacqueline Wheeler	Intensive Reading Physical Education	August 10, 2016	Physical Ed K-12 Health K-12	ESOL Endorsement Rdg Endorsement	No
Melissa Wilson	VE English	August 10, 2016	Social Science 6-12 ESE K-12	English Rdg Endorsement ESOL	No

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Parents of Students in Mrs. Wilson's Classes:

As a parent of a student attending a Hillsborough County Public School, you have the right to know the professional qualifications of the teacher(s) or paraprofessional (s) providing classroom instruction to your child. Federal law allows you to ask for certain information about your child's teacher (s) or paraprofessional(s) and requires us to respond to your request in a timely manner. Specifically, you have the right to ask for the following information.

- Whether the Florida Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the Florida Department of Education has decided the teacher can teach in a classroom without being licensed or qualified under state regulations because of circumstances.
- The teacher's college of major; whether the teacher has any advanced degrees, if so, the subjects and degrees.
- Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

To request information, please contact your Wilson at 276-5682 ext. 237 between 9:00am – 4:00pm, Monday through Friday, to schedule an appointment to view the information.

Sincerely,

Colleen V. Faucett
Principal

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Parents of Students in Ms. Wheeler's Classes:

As a parent of a student attending a Hillsborough County Public School, you have the right to know the professional qualifications of the teacher(s) or paraprofessional (s) providing classroom instruction to your child. Federal law allows you to ask for certain information about your child's teacher (s) or paraprofessional(s) and requires us to respond to your request in a timely manner. Specifically, you have the right to ask for the following information.

- Whether the Florida Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the Florida Department of Education has decided the teacher can teach in a classroom without being licensed or qualified under state regulations because of circumstances.
- The teacher's college of major; whether the teacher has any advanced degrees, if so, the subjects and degrees.
- Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

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Parents of Students in Ms. McCormick's Classes:

As a parent of a student attending a Hillsborough County Public School, you have the right to know the professional qualifications of the teacher(s) or paraprofessional (s) providing classroom instruction to your child. Federal law allows you to ask for certain information about your child's teacher (s) or paraprofessional(s) and requires us to respond to your request in a timely manner. Specifically, you have the right to ask for the following information.

- Whether the Florida Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the Florida Department of Education has decided the teacher can teach in a classroom without being licensed or qualified under state regulations because of circumstances.
- The teacher's college of major; whether the teacher has any advanced degrees, if so, the subjects and degrees.
- Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

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Parents of Students in Ms. Layfield's Classes:

As a parent of a student attending a Hillsborough County Public School, you have the right to know the professional qualifications of the teacher(s) or paraprofessional (s) providing classroom instruction to your child. Federal law allows you to ask for certain information about your child's teacher (s) or paraprofessional(s) and requires us to respond to your request in a timely manner. Specifically, you have the right to ask for the following information.

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- The teacher's college of major; whether the teacher has any advanced degrees, if so, the subjects and degrees.
- Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

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